



Preschool Teacher Job Description

Be a safe, warm, welcoming adult who

- Shows genuine interest in each child
- Responds to the interests and ideas of the children.
- Displays a sense of humor.
- Maintains a calm presence regardless of classroom situation.

Create a safe, welcoming, well-organized and aesthetically pleasing classroom environment that encourages children to

- Explore a wide range of materials and objects
- Express themselves through open-ended activities using a variety of media including art, music, dramatic play, storytelling, dance, math and science.
- Develop confident independence by making choices about materials and activities.
- Develop a sense of responsibility through helping care for the classroom.

Support the development of social-emotional skills by

- Helping children recognize and identify feelings and emotions in themselves and others.
- Helping children to appropriately express feelings.
- Helping children navigate challenging social situations.
- Teaching children self-regulation.

Support development of higher-order thinking skills by

- Encouraging scientific thinking across preschool activities (making predictions, forming hypotheses, experimenting, analyzing, revising).
- Asking mostly open-ended, thought-provoking questions rather than questions with a single correct answer.
- Allowing children to problem solve with limited teacher intervention.

Develop and maintain family-school relationships by

- Showing interest in and respect for a child's family and home culture.
- Using a variety of communication strategies to reach all families.
- Communicating on a regular basis (not just when problems arise).
- Encouraging parent participation in preschool activities.
- Incorporating family culture into preschool activities.
- Attempting to include all families in parent-teacher conferences.

Create an inclusive environment and curriculum by

- Avoiding stereotypes in books, materials, toys.
- Ensuring that books, materials and toys accurately represent the diverse human community.
- Ensuring that all children are encouraged equally to participate in all activities regardless of gender.
- Exploring own biases.

Develop effective relationships with other staff by

- Actively participating in staff meetings.
- Sharing observations and ideas.
- Being open to diverse points of view.
- Dividing shared responsibilities in a mutually satisfactory way.
- Sharing concerns in a timely manner.
- Showing appreciation.

Help maintain a safe, clean, organized, aesthetically pleasing preschool by

- Leaving shared spaces clean and organized after use.
- Participating in building cleaning as needed.
- Keeping individual classroom clean and organized.

Meet State of Alaska Child Care Facilities Licensing regulations including:

- Maintaining a current first aid/pediatric cpr certification.
- Completing at least 24 hours of continuing education each year.
- Informing Director of suspected child abuse.
- Complying with background check requirements.